

PUBLIC SERVICE MINISTRY

CIRCULAR NO.27/1981

REFERENCE NO.PS:17/3V

FROM: Permanent Secretary,
Public Service Ministry

SUBJECT:

TO: All Permanent Secretaries,
Heads of Departments and
Regional Executive Officers

**Alternative arrangements for Public Sector
employees to get their children to school without
the necessity for taking time-off from their
official duties.**

DATE: 1981-11-18

It has been observed that some Public Servants are granted time-off to take their children to school since the new school hours have been introduced.

All Heads of Ministries and Corporations are hereby advised that they have no authority to grant time-off and should assist their employees who are affected to find a more suitable alternative that does not make it necessary for them to continue the practice of leaving the work place during official working hours to take their children to school.

This Ministry relies on the co-operation and understanding of everyone to make this suggestion a success.

All Heads in the Public Sector are expected to ensure that there is effective compliance with this request.

A.R. Brutus,
For Permanent Secretary